



ENVIRONMENTAL BULLETIN

Reminder of requirements under the Code of Practice for Authorised Network Operators

Issued: 4 June 2018

| Number: 02-18

What is the issue?

Endeavour Energy is an Authorised Network Operator and self-determines works on the electrical network. This covers works undertaken by our staff and contestable works undertaken by Accredited Service Providers (ASPs). Thus, compliance with the NSW Code of Practice for Authorised Network Operators (the Code) is mandatory to meet licence obligations.

Endeavour Energy and ASPs must assess environmental impacts and develop appropriate controls through Summary Environmental Reports (SERs) and Environmental Management Plans (EMPs). The completion of these activities and implementation of associated controls demonstrates due diligence, compliance to the Code and avoids breaches that must be reported to IPART (regulator for the Code).

What are the changes?

A review of environmental observations completed over the past year on Endeavour Energy's compliance with the Code has indicated areas that we can improve to prevent breaches and non-conformances.

What you need to do

When completing designed project work:

- Works cannot commence until the environmental assessment has been approved.
- Staff and ASPs are to ensure that a copy of the Endeavour Energy EMP is present on the work site at all times. This is regardless of whether a Principal Contractor has been engaged to complete the works or other determining authority has prepared an environmental assessment in the case of contestable works.
- The Project Manager, Operations Manager and Site Supervisor (or equivalent) are required to sign onto the Endeavour Energy EMP.
- Requirements of the EMP are to be communicated to all personnel working on the site. This includes environmental aspects relevant to the project and associated mitigation measures. The environmental questions in the WHRA can assist with discussing these requirements.
- Personnel are to have a copy of the Environmental Guidelines Handbook at the work site at all times. For those with iPads this can be found in the "Tempo Box". Alternatively, a copy can be found on the company intranet under "Internal Services" (Environment section). ASPs are to be provided with the Environmental Guidelines Handbook for reference whilst on site.
- If the scope of works changes from the design and may impact the conditions of the SER/EMP, stop work and contact your relevant project manager and environmental specialist or relevant Contractor Inspector (ASPs for contestable works) as an addendum environmental assessment may be required.

- Report any non-conformances with the Endeavour Energy EMP as an environmental incident into Endeavour Energy's "MySafe" incident database.

Contact

For further information, please contact

- Michael W Roberts, Environmental Business Partner Team Leader on 0423 826 529
- Kara Basso, Environmental Business Partner (Northern Region) on 0402 978 959
- Ben Annan, Environmental Business Partner (Central Region) on 0417 906 514
- Pat Woodbury, Network Environment Assessment Manager on 0419 628 593
- Ivan Mendonsa, Construction Coordination Manager on 9853 7952

References

EMS 0001 – Environmental impact assessment and environmental management plans

Environmental Guidelines Handbook

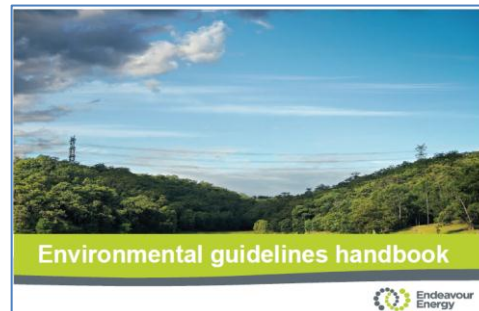


Figure 1- Environmental Guidelines Handbook

ENVIRONMENT MANAGEMENT PLAN	
APPROVER CREDENTIALS	
PROJECT MANAGER	
Name	
Signed	
<small>(By signing here you confirm that you have read and understood the EMP and your responsibilities)</small>	
Date	
Title	
OPERATIONS MANAGER	
OPERATIONS MANAGER	
Name	
Signed	
<small>(By signing here you confirm that you have read and understood the EMP and your responsibilities)</small>	
Date	
Title	
SITE SUPERVISOR	
Name	
Signed	
<small>(By signing here you confirm that you have read and understood the EMP and your responsibilities)</small>	
Date	
Title	

Figure 2- Front page of Endeavour Energy EMP

UNCONTROLLED COPY IF PRINTED – refer to the Safety intranet page
Owner: Michael W. Roberts, Environmental Business Partner Team Lead
Approver: Fred Katf, Manager HSE Assurance and Improvements
Expiry Date: 12 months from date of issue

