

General Information Notice Network Compliance and Authorisations

Notice Number: **GI07_21**

22 March 2021

Subject: **ASP2 work associated with an ASP1 projects**

Dear ASPs,

Ausgrid would like to remind both level 1 ASPs and level 2 ASPs of the requirement to lodge a Notification of Service Work (NOSW) for any service work related to level 1 ASP work.

A job number is not required, however, the level 2 ASP must note down the level 1 ASP project number (AN-#####) on the NOSW and then submit via Ausgrid's online NOSW portal.

These requirements are outlined in ES4 – *Accredited Service Provider Authorisation 10.4*. For further information please refer to our website.

Contestable Service Works

As per the NSW Service & Installation Rules (Rule 1.15) ASP/2s must provide notice to Ausgrid where any contestable service work has been carried out and this notice is to be forwarded to Ausgrid within two working days of completion of the works. This notice is the Notice of Service Work (NOSW) online form.

Contestable service works include:

- Installation and connection of new overhead or underground services;
- Disconnection/reconnection of overhead or underground services at the Point of Common Coupling;
- Disconnection/reconnection of an overhead service at the connection point;
- Installation, relocation or replacement of service equipment;
- Relocation of electricity distributor owned Type 5 or 6 meter installations;
- Energising new installations; and
- Rectification of defects requiring contestable service works.

NOSW Job Number

On submission of a Connection Application a job number is created. This job number must be included on all NOSWs submitted to Ausgrid.

There are two exceptions to this requirement:

1. NOSW for Emergency works¹; and
2. NOSW for contestable service work(s) on ASP1 projects.

For contestable service work(s) on ASP1 projects:

- Leave the job number field blank;
- Enter the contestable project number (AN project number) in the '*Contestable Project Number*' field; and
- For all other fields that ASP/2s don't have information for enter "unknown".

ES4 10.4

A condition of authorisation is that all ASP/2s must notify Ausgrid within two (2) working days upon completing authorised work (including repairs). Notification to Ausgrid is via a NOSW. Level 2 ASPs are to use the 'Ausgrid NOSW portal' to submit NOSW's. No paper based NOSW's will be accepted.

Ausgrid NOSW portal:

<https://services.ausgrid.com.au/SignIn?ReturnUrl=%2FNOSW%2F>

Failure to submit the NOSW within the required time is a breach of the ASP's authorisation. Corrective actions will follow as outlined in ES4 – *Accredited Service Provider Authorisation 10.4.4.*

**Regards,
Network Compliance and Authorisations – Ausgrid**

Website Links:

Ausgrid Website

<https://www.ausgrid.com.au/>

Ausgrid – Authorisation information:

<https://www.ausgrid.com.au/ASPs-and-Contractors/Ausgrid-Authorisation>

Ausgrid – Electrical Safety Rules:

<https://www.ausgrid.com.au/ASPs-and-Contractors/Technical-documentation/ESR>

Ausgrid - ES4 Accredited Service Provider Authorisation:

<https://www.ausgrid.com.au/-/media/Documents/Technical-Documentation/ES/ES4-Accredited-Service-Provider-Authorisation.pdf>

Ausgrid - NOSW portal

<https://services.ausgrid.com.au/SignIn?ReturnUrl=%2FNOSW%2F>

Ausgrid - Electricity supply standards

<https://www.ausgrid.com.au/ASPs-and-Contractors/Technical-documentation/ESS>

NSW Service & Installation Rules

<https://energy.nsw.gov.au/government-and-regulation/legislative-and-regulatory-requirements/service-installation-rules>