Alert Number: GI01_22   **20 January 2022**

Subject: ASP Authorisation & Training Fees – process change

Dear ASPs,

Ausgrid has identified an improvement opportunity for the ASP Authorisation Management System (Pegasus). The aim of this change is to improve on the process for the payment of ASP Authorisation and training fees. This notice details the proposed change from the existing Sales Order requirements to a simpler payment system in Pegasus and changes in the training delivery system.

Current ASP authorisation fee process

The current ASP authorisation process requires a signed sales order document to be submitted by ASPs in the Pegasus system, this document details the ASP authorisation fee, and acceptance of the fee by the ASP. Submitted Sales Orders are reviewed by Ausgrid each month are then processed and invoiced directly to the ASPs.

This process requires ASP companies and workers to have a Sales Order document completed then uploaded in Pegasus annually, creating an administrative burden to the ASP. The process also causes a delay for Ausgrid to review and invoice ASP authorisation fees. The delay in issuing invoices can cause issues for ASPs in accounting and reconciliation of their costs.

Proposed ASP authorisation fee process

From 7 February 2022 ASP company and worker authorisation fees will be charged via the Pegasus system. The charges will be detailed and paid in the 'Subscription' section of Pegasus when initially registering or annually maintaining ASP authorisations. The Sales Order document will no longer be required from this date and therefore will no longer be a requirement to complete and upload in the Pegasus system.

This change will help reduce:

- ASPs administrative burden for the authorisation process; and
- provide simpler process for payment and invoicing of ASP authorisation costs.

Note: there is no change to the current ASP authorisation fees previously detailed in *GI11_21 Ancillary Network Service Price Increase 1 July 2021* (link below).

Proposed Training Delivery changes

From 7 February 2022, ASP workers initial registration and annual renewal will include a training delivery fee, this will allow workers unlimited access Ausgrid's eLearning modules. You will be able to access and complete all assigned eLearning via Pegasus, including online Electrical Safety Rules modules, environmental training, NECF training etc. eLearn modules will be rolled out at go live and over the coming months.

Note: The process, and related fees, for booking face-to-face training remains unchanged.

ASP worker registration cost changes

ASP Authorisation and Training costs for workers are detailed in the table below. ASP company authorisation fees remain unchanged and are not detailed here.

ASP Worker Registration Costs	Fee
ASP - Individual Authorisation - Initial	$ 116.20
Training fee (Ausgrid's eLearning modules)	$ 40.00
Initial ASP Worker registration total	**$ 156.20**
ASP - Individual Authorisation - Maintain	$ 49.60
Training fee (Ausgrid's eLearning modules)	$ 40.00
Annual ASP Worker registration total	**$ 89.60**

Feedback

Ausgrid welcomes feedback on the Pegasus system and any issues that ASPs have when using the system. Feedback received by ASPs helps identify areas of improvement and system development needs. Feedback can be provided via ASPAuthorisations@ausgrid.com.au.

When providing feedback please try to clearly identify the issue you are having and, where relevant, provide screen shots.

Ausgrid

Contract Delivery and Training Delivery

Links and resources:

Ausgrid – Authorisation webpage
https://www.ausgrid.com.au/ASPs-and-Contractors/Ausgrid-Authorisation

Ausgrid – ES4 - Accredited Service Provider Authorisation
https://www.ausgrid.com.au/-/media/Documents/Technical-Documentation/ES/ES4-Accredited-Service-Provider-Authorisation.pdf

Ausgrid – Training Requirements
https://www.ausgrid.com.au/ASPs-and-Contractors/Training/What-training-do-I-need

Ausgrid – ASP training matrix
https://www.ausgrid.com.au/-/media/Documents/ASP/training/ASP-Training-Matrix.xlsm?la=en&hash=42C73F6F075DA9C7EEF38776F636DDE2F77CEEAD

Pegasus – ASP information and registration page
http://ausgridpartners.com.au/ausgrid-accredited-service-providers-asps/

Pegasus – Training Information
http://ausgridpartners.com.au/training-information/

Pegasus – Help and Resources
http://ausgridpartners.com.au/help-and-resources/

GI11_21 Ancillary Network Service Price Increase 1 July 2021
https://www.ausgrid.com.au/-/media/Documents/ASP/GI-notices/2021/GI11_21.pdf

Previous notices for reference:

GI30_19 v2 ASP1 Authorisation Process – Pegasus
https://www.ausgrid.com.au/-/media/Documents/ASP/GI-notices/2019/GI30_19.pdf

GI33_19 ASP2 Authorisation Process - Pegasus
https://www.ausgrid.com.au/-/media/Documents/ASP/GI-notices/2019/GI33_19.pdf

GI35_19 Pegasus - ASP2 Registration and Authorisation
https://www.ausgrid.com.au/-/media/Documents/ASP/GI-notices/2019/GI35_19

GI36_19 Pegasus – ASP Documentation and Escalation process
https://www.ausgrid.com.au/-/media/Documents/ASP/GI-notices/2019/GI36_19

GI25_20 Pegasus System and General ASP Authorisation FAQ
https://www.ausgrid.com.au/-/media/Documents/ASP/GI-notices/2020/GI25_20